



## Position Description

**POSITION TITLE:** FAMILY MINISTRY INTERN

**Department:** Family Ministries

**Date:** January 2026

**Employment Status:**

Regular   Exempt  
Temporary   Non-Exempt  
Full-Time   
Part-Time  Hours per week: 40 hrs  
Intern/Co-op

**Supervisor's Name/Title:** Rev. Dr. Sheri Perenon, Pastor to Family Ministries

**POSITION SUMMARY:**

The Family Ministries Summer Intern helps create meaningful experiences where children and students—from elementary through high school—can encounter Jesus Christ and grow deeper in their faith toward becoming lifelong disciples. As a member of the La Jolla Presbyterian Church Family Ministries team, the intern fosters a welcoming environment where young people can “belong before they believe,” supports relational ministry and program leadership under the direction of full-time staff, and participates in intentional discipleship that includes pastoral mentorship, theological training, and leadership development.

**REQUIREMENTS (Non-negotiable qualifications needed to be considered for the role):**

- A growing personal relationship with Jesus Christ and alignment with the mission and values of La Jolla Presbyterian Church
- A desire to serve children and students (elementary through high school) in a ministry context
- Strong relational skills and the ability to engage students from diverse backgrounds and stages of faith
- A teachable spirit and willingness to receive mentorship, theological training, and leadership development
- Reliability, professionalism, and the ability to follow direction from full-time ministry staff
- Ability to work collaboratively as part of a team
- Strong communication skills (verbal and written preferred)
- Emotional maturity and appropriate boundaries when working with minors
- Willingness to complete required background checks and child safety training

**RESPONSIBILITIES** (What is expected):

**All essential functions must be performed safely, accurately, efficiently, effectively and within management's standards/directives in order to meet the requirements for this position.**

- Support Sunday and midweek programming for Children's, Middle School, and High School ministries
- Build Christ-centered relationships with children, students, and families
- Assist in leading small groups, activities, and discussions
- Help plan, organize, and execute ministry events and special programs
- Participate in team meetings, prayer, and ministry planning alongside full-time staff
- Provide a welcoming and safe environment that reflects the "belong before you believe" culture of La Jolla Pres
- Serve in leadership roles appropriate to gifting and experience (including teaching or speaking opportunities when applicable)
- Model Christlike character, integrity, and servant leadership
- Engage fully in the internship discipleship process, including mentorship meetings, theological training sessions, and leadership development gatherings
- Complete administrative tasks related to ministry preparation and follow-up
- Uphold all child safety policies and ministry procedures

The above statements are intended to describe the general nature and level of work being performed by people assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, skills and physical demands required.

---

Employee Signature

Date

---

Supervisor Signature

Date